



# INSTITUTE OF MUNICIPAL ENGINEERING OF SOUTHERN AFRICA

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## Southern Cape / Karoo Branch

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### SECRETARY

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## MINUTES

<b>Date :</b> 2017.08.18 <b>Period:</b> 4 hours  Minutes of the 3rd Quarterly Meeting held on the 18 <sup>th</sup> of August 2017 at the Botterkloof Conference centre, Stilbay  The meeting started at 09:30	<b>Action :</b>
<b>1. Welcome</b>  Mr J Daniels opened the meeting.  Mr Daniels welcomed all members to Botterkloof, and introduced Mrs A Joubert, Counsellor responsible for Technical Services at Hessequa Municipality, who welcomed all members to the municipal area on behalf of Mr. Jacobs, the Municipal Manager.	
<b>2. Presentations – Penetron SA (Pty) Ltd (Total Concrete Protection)</b>  <b>Penetron SA (Pty) Ltd</b> Mr S Jacobs Email: <a href="mailto:info@penetron.co.za">info@penetron.co.za</a> 7 Landmarks Park, Kosmosdal Ext 11, Landmark Ave, Samrand Business Park, Centurion Tel: 011 314 8310 Cell: 076 801 9016	All members
<b>3. Presentations – PSG Wealth - Investments</b>  <b>PSG Wealth</b> Mr F Stander & Mr M Hugo Email: <a href="mailto:freddie.stander@psg.co.za">freddie.stander@psg.co.za</a> 48 York Street, George, 6529 Tel: 044 874 2104 Cell: 083 276 3445	All members

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<p style="text-align: center;"><b>4. Presentations – Feedback on Stormwater improvements</b></p> <p>Mr C Swart V3 Consulting Engineers</p>	<p>All members</p>
<p style="text-align: center;"><b>5. Attendance register &amp; apologies</b></p> <p>Please see register attached.</p> <p>Mr J Daniels requested all members to sign the attendance register. The following members apologised:</p> <p><b>Mr G Pepler</b> <b>Mr F van Aardt</b> <b>Mr W van der Poll</b> <b>Mr D Wessels</b> <b>Mr C de Kock</b> <b>Ms L Mooiman</b> <b>Mr A Keyser</b> <b>Mr P Erasmus</b> <b>Mr S van der Merwe</b> <b>Mrs F Botha</b> <b>Mr M le Roux</b> <b>Mrs M van Wyk</b> <b>Mr Shaun Maree</b> <b>Mr K Jankowitz</b> <b>Mr F Abrahams</b> <b>Mr A Africa</b> <b>Mr P Dietzch</b> <b>Mr N Liebenberg</b> <b>Mr P Madikizla</b></p>	<p>Information</p>
<p style="text-align: center;"><b>6. Approval of Previous Minutes</b></p> <p>The minutes of the 2nd Quarterley Meeting held on the 19th of May 2017 at the Down to Earth Restaurant, Heroldsbay were approved with no amendments.</p> <p><b>Proposed by: Mr U Glatz</b></p> <p><b>Seconded by: Mr R Beeslaar</b></p>	<p>Information</p>
<p style="text-align: center;"><b>7. Matters Arising</b></p> <p><b><u>Conference 2017 / 2018</u></b> Mr P Myburgh said the branch should decide on the year they want the conference to be held in the Southern Cape. He said an organizing committee will have to be appointed.</p> <p>Mr P Myburgh said the branch has the option of the 2020 or 2021 conference.</p> <p>Mr J Daniels proposed 2019.</p> <p>Mr P Myburgh said Mossel Bay will not be ready for the 2018 or 2019 conference.</p> <p>Mr F van Eck also suggested the 2020 option as this would be in the second term of the next branch committee.</p>	<p>All members</p>

<p><b><u>Generic Consultants Documentation</u></b> Mr R Fivaz said the tender was used by George Municipality and has closed.</p> <p>Mr J Daniels requested that Mr R Fivaz give feedback at the next meeting.</p> <p><b><u>Outstanding Fees</u></b> Mr J Daniels said outstanding fees are still a problem. The balance of fees outstanding for the branch is currently +-R6000.</p> <p>Mr P Myburgh said the Southern Cape / Karoo branch is one of the branches with the least outstanding fees. He did warn that the outstanding fees is becoming a problem for IMESA.</p> <p>Mr P Myburgh said the management team should speak to the members concerned at the meetings when they attend.</p> <p>Mr P Myburgh proposed that a member should return his certificate if they remain on the outstanding fees list.</p>	
<p><b>8. Recognition of Members Achievements</b></p> <p>Mr J Daniels welcomed all the new members attending. Mr L Justin Ms S Kennedy Mr Z Lindile Mr K Potgieter Mr D Terblanche</p> <p>Mr J Daniels said Mr D Wasserman will be transferred from the Western Cape to the Southern Cape Branch.</p>	All members
<p><b>9. Feedback from EXCO</b></p> <p>Mr P Myburgh said the feedback was done the previous day by Mr G Clunnie. He said the main point is that Mrs I Button is the new office manager at head office.</p>	
<p><b>10. Correspondence</b></p> <p>Mr J Daniels said this point will be handled at the next meeting.</p>	
<p><b>11. General</b></p> <p>Mr J Daniels said Mr CJ Nel resigned.</p> <p>Mr J Daniels said the investigation of Mr E Adams for identification cards can be set aside. The old name tags can be used by members.</p> <p>Mr J Daniels requested that the last meeting should be moved as the branch will be inviting retired members. He said this meeting should rather be held in George or Knysna.</p> <p>Mr P Myburgh said the 4<sup>th</sup> Quarterly meeting should stay in Oudtshoorn and the retired members should rather be invited to the 1<sup>st</sup> Quarterly meeting next year in Mossel Bay.</p>	

<p>The meeting confirmed the program for 2018 as follows:  1<sup>st</sup> Quarterly Meeting – 16<sup>th</sup> of February 2018 – Mossel Bay  2<sup>nd</sup> Quarterly Meeting – 18<sup>th</sup> of May 2018 – Knysna  3<sup>rd</sup> Quarterly Meeting – 16<sup>th</sup> / 17<sup>th</sup> of August 2018 – Cape Agulhas  4<sup>th</sup> Quarterly Meeting – 16<sup>th</sup> of November 2018 – George</p> <p>Mr J Daniels thanked the members for attending the 2day meeting at Botterkloof. He said 3 members who confirmed attendance will be issued with invoices for the accommodation due to not cancelling in time.</p>	
<p style="text-align: center;"><b>12. Closing Remarks</b></p> <p>The program for the rest of 2017:</p> <p>4<sup>th</sup> Quarterly Meeting - 17 November 2017 - Oudtshoorn</p> <p>Mr J Daniels thanked all members, speakers and sponsors for a great meeting.</p> <p>Aurecongroup  Smec  PSG Wealth  Lyners &amp; Associates  V3  Madison (Mr R Wesso)  Henra (Mr D Gerrits)  Murray &amp; Roberts (Water)  Elster Kent (Honeywell)  RHDHV</p> <p>The meeting ended at 13:30</p> <p><b>Mr F van Eck</b>  <b>Secretary</b></p> <p style="text-align: right;"><b>Mr J Daniels</b>  <b>Deputy Chairperson</b></p>	<p>All members</p>