



**THE INSTITUTE of
MUNICIPAL ENGINEERING of
SOUTHERN AFRICA**

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**Minutes of the Northern Provinces Branch Exco Meeting held at Emperors
Palace, Kempton Park, on Friday 09 June 2017 at 13h00**

1. Opening and Welcome

The Chairperson (**TH**) welcomed everybody present, thanked all for taking the time to attend the meeting on short notice. He mentioned that he has a concern regarding the current activities not happening in the Branch and wished to address some of the issues with the BEXCO after the LOC meeting that was held earlier regarding the upcoming Conference.

2. Attendance, Apologies and proxy letters

Attendance:

<i>Chairman</i>	:	<i>Thabo Hlabela</i>	<i>(TH)</i>
<i>Treasurer</i>	:	<i>Johann Marx</i>	<i>(JM)</i>
<i>Member</i>	:	<i>Marius Vermeulen</i>	<i>(MV)</i>
<i>Member</i>	:	<i>Werner Bruhns</i>	<i>(WB)</i>

Apologies:

<i>Chris Etsebeth</i>	<i>(CE)</i>
<i>Dingaen Mahlangu</i>	<i>(DM)</i>
<i>Cedric Mphagi</i>	<i>(CM)</i>



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3. Introduction

The Chairperson, Mr Thabo Hlabela (TH) opened the meeting and explained the reasons why he proposed that the Branch EXCO should urgently meet. The following issues were highlighted:

- The events that were supposed to be organised this year did not happen. The reason is that the Secretariat, Chris Etsebeth (CE) is very tied up with his commitments at work and therefore cannot attend to the duties of the Secretariat at the moment.
- Some of the admin duties of the Branch are also falling behind schedule due to the current situation. The members present discussed the issue and agreed that the following interim steps be taken to rectify the communication gap between the secretary and the branch management. These measures will be in place until the next Branch Seminar and AGM to be held in August 2017.

4. Resolution

The Chairperson, Mr Thabo Hlabela (TH) will communicate with the Secretariat, Mr Chris Etsebeth (CE) on Monday 12 June 2017 regarding the problems experienced at the Branch Management and that the following interim steps will be introduced to resolve the matters until the AGM of the Branch:

- Marius Vermeulen (MV) will handle the admin duties of the Branch until 25 August 2017.
- Marius Vermeulen (MV) will organise the next Branch Seminar/AGM and get the speakers for the day.



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- Dingaen (DM) will be asked to arrange a technical tour and a relevant presentation for Branch members and get the admin done for CPD registration.
- Werner Bruhns (WB) will assist Thabo Hlabela (TH) with the Branch Chairman responsibilities as far as his workload will allow.
- This is only an interim solution until the next AGM at which point further permanent decisions should be made.

5. General

The Chairperson thanked the attendees for their commitment ensuring that the issues at hand be resolved in the best interest of the Branch.

6. Closure

The Chairperson thanked all for their input and wished them a safe journey back home.

The date of the next meeting and the venue will be confirmed.

Meeting adjourned at 14h00

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**Thabo Hlabela Pr. Tech Eng, Msc Eng (Civil) FIMESA
Chairman**