



**THE INSTITUTE of
MUNICIPAL ENGINEERING of
SOUTHERN AFRICA**

**PO Box 8758
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1453**

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**Minutes of the Northern Provinces Branch Exco Meeting held in Boardroom i20,
at the Centurion Municipality offices, Pretoria, on Friday 06 May 2016 at 09h00**

1. Opening and Welcome

The Chairperson (**WB**) welcomed everybody present, thanked all for taking the time to attend the meeting. He also thanked Chris Etsebeth for arranging the venue for the meeting.

2. Attendance, Apologies and proxy letters

Attendance:

<i>Chairperson</i>	:	<i>Werner Bruhns</i>	<i>(WB)</i>
<i>Vice Chairman</i>	:	<i>Thabo Hlabela</i>	<i>(TH)</i>
<i>Treasurer</i>	:	<i>Johann Marx</i>	<i>(JM)</i>
<i>Secretariat</i>	:	<i>Marius Vermeulen</i>	<i>(MV)</i>
<i>Vice Secretariat</i>	:	<i>Chris Etsebeth</i>	<i>(CE)</i>

Members : Messrs:



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: *Rona Fourie (Secretary) (RF)*

Apologies:

Gavin Clunnie (GC)

3. Bitter & Sweet

C. Etsebeth became father of a second boy. **(WB)** congratulated him. Rona also mentioned that she is no longer re locating to Jeffreys Bay and will still be available as branch secretary.

4. Approval of Previous Minutes

It was the first Branch EXCO meeting therefore no minutes of previous meetings was approved.

5. Matters Arising from previous minutes

None

6. Status of Branch Members



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Member Category	2014	2015	2016	Current year		Average	Employed by Local Government
				New	Resigned	Age	
Honorary Fellows	6	6	6			65	1
Fellows	23	23	25	2		60	7
Honorary Members	1	1	1			na	
Professionals/Corporate	203	208	208	4	4	51	48
Associates	13	13	13	1	1	44	2
Affiliates	51	52	56	6	2	na	
Professional Affiliate	4	4	4			na	
Graduates	96	99	105	9	3	38	47
Students	5	5	5			23	
Retired Fellows	5	5	4		1	74	
Retired Professionals	8	8	10	2		71	
Retired Non-Corporate	1	1	1			87	
Total	416	425	438	24	11		105

Members who resigned/struck off from imesa Northern provinces branch

Member no.	Name	Joined date	Resignation date	Reason	Confirmation received
S1069 Professional	Mr. M N Skade	2005/11/01	2014/05/02 Signed off 19/5/2015	Retired from civil engineering practice	Confirmed
C63 Professional	Mr. J F Coetzee	1996/07/01 20 Years	2016/04/12	Resigned 2015/12/03 Retired, no longer involved in engineering field.	Confirmed
C494 Professional	Mr. C J F Coetzee	1997/11/01	2015/05/19	Deceased	Wife confirmed
PEN 85	Mr. T Madau	2014/08/04	2015/09/21	Membership	Confirmed



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Associate				lapsed. To re-apply at a later stage.	17/09/2015
S1214 Affiliate Platinum	Sulzer Pumps Waste water SA (Pty) Ltd)	2006/05/01	2016/04/12	Sonja Enslin advised 03/03/2016 fees will not be paid as Sulzer membership was not renewed for 2015-2016	Confirmed
N3877 Affiliate Silver	Namela Consulting (Pty) Ltd	2014/09/08	2016/04/12	Not reachable Membership not to be continued per Pauline Foreshaw on 19/01/2016	Confirmed
M3314 Graduate	Mr. M Mwanza	2009/09/23	2015/09/21	Not reachable Despite many attempts and final reminder no response	Struck off
N3372 Graduate	Mr. M Ntshabele	2010/03/10	2015/09/21	Membership cancelled with Southern Cape	Confirmed
J3423 Graduate	Mr. D Jones	2010/09/23	2015/09/21	Resigned 21/09/2015	Confirmed
J688 Retired Fellow	Mr. N Janse van Rensburg	1996/08/01	2015/11/13	Re-located to Eastern Cape branch	Confirmed

Rona needs to confirm with Head Office that ECSA been informed of professionals that are no longer active members of IMESA.



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7. Status on outstanding fees of Branch

The attached updated list indicates who needs to follow-up with the members that are in arrears with their membership fees. They must report back to Rona on the first week of June 2016.

8. Council Nominations for 2016/2018 term

Mail received from King Singh from Head Office dated 28 April 2016 refers: It was resolved at the 22nd April Council Meeting that nominations for Council members for the 2016/2018 term be forwarded to Head Office not later than 30 June 2016. Rona must mail nomination forms to all the Branch members. The nominations will be confirmed by the EXCO meeting to be held in July 2016.

9. Fellow Nominations

Barry Martin and Mark Westerberg were nominated by the Branch and Werner Bruhns will communicate with Barry via email and Rona to follow up with Mark.

10. Honorary Fellow Nominations

Neil Macleod was nominated by Gavin Clunnie who will follow up. Rona must send mail to Gavin and request to finalise his nomination. Gavin Clunnie was nominated by the Branch and Werner will finalize the nomination.

11. Bursary Students

See student list



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NAME	COURSE	UNIVERSITY	CELL NO.	E MAIL	YEAR	SUBJECTS	MENTOR
Blake Schraader	B. Eng	University of Pretoria	082 584 8273	blake.schraader@sanparks.org	3rd	Civils	Leon Hallatt
John Deminey	B.Eng	University of Johannesburg	082 352 0900	jdeminey@gmail.com	4th	Civils	Hannes Langeveldt
Cornelius Jonker	B.Sc QS	University of Pretoria	074 831 8744	theoink@gmail.com	4th	QS	Danie Venter Werner to confirm
Phuti Nyala	B.Eng	University of Pretoria	See below			Civils	Await confirmation regarding the take up Chris Etsebeth
Dylan Vosloo	B.Eng	University of Pretoria	078 615 7377	vosloojc@telkomsa.net	1st	Electrical	Chris to confirm with Pieter Etsebeth
Jan-Hendrik Hattingh	B Eng	North West University	078 183 2960	Applicant withdrawn due to bursary from other institute. jchattingh@absamail.co.za		Electrical	J J G Dreyer Confirm if he will continue with studies. Marius and Johan to confirm.
Rooksaar Singh	Dip Eng Civil	University of Johannesburg	072 8157 836	rooksaarsingh@yahoo.com Resident of KZN	2nd	Civils	Propose Kevorn Rambarosa

12. Student excellent awards

Institute	Representative	Event date	Contact details
TUT	Hosana Ndlovu	To be confirmed	
UJ	Gavin Clunnie	To be confirmed	
VAAL	Norman Swart	To be confirmed	
UNISA RANDBURG	Gavin Clunnie	To be confirmed	
UNISA PRETORIA	Hosana Ndlovu	To be confirmed	
TUKS	Chris Etsebeth	To be confirmed	



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WITS	Thabo	To be confirmed	
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- Number of floating trophies to be confirmed by Marius with Gavin.
- Werner to collect one at Head office and manufacture similar
- Chris to design a certificate that accompanies the trophy and get quotes for frames.
- Johann Marx must allow to budget for the prices, framing of certificates and engraving of winners names.
- Marketing video or material pamphlets to be finalized and presented at price giving ceremony.

13. Year events

Thabo will co-ordinate with April Ntuli from Nkangala D M in Middelburg regarding the technical tour, program and the expected costs for the event on 27 May 2016

14. Technical Tour

Chris to finalize the arrangements, program and expected costs for visiting the Rietvlei water supply.

15. AGM Presenters and Program

- The AGM must be limited to one hour before the seminar

Topics for speakers at seminar

- Chris - Wetland management



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- Tommy Hilder- Tshwane Water Harvesting
- SARF Traffic safety
- Rona to confirm speaker of last year
- Dingaen RFMIS - Chris to confirm.
- Rona must send request to affiliates for presentations

16. Financials

- Johann presented report to date
- It was resolved to Increase Rona's allowance from R500/month to R650/month from end of May 2016
- Money market account must be opened by Marius and Johann

17. New applications

- a. JG Claassen Professional member - Support application
- b. Latitude Engineering PTY - Support application
- c. All future applications will be circulated to Branch EXCO

18. General

The Chairperson informed the attendees of the IMESA Head Office staff and involvement with the grievance process.



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19. Closure

The Chairperson thanked all for their inputs and wished them a safe journey back home.

The date of the next meeting and the venue will be confirmed.

Meeting closed at 12h40

Werner Bruhns **Pr Tech Eng**
Chairman