



INSTITUTE OF MUNICIPAL ENGINEERING OF SOUTHERN AFRICA

**BORDER BRANCH – COMMITTEE MEETING
HELD AT DIRECTORATE OF INFRASTRUCTURE SERVICES
ON WEDNESDAY, 29 JUNE 2016 AT 09:00**

MINUTES OF MEETING

PRESENT:

M. Westerberg (CHAIRMAN)
A. Skwebu
V. Helberg

R. Nell (TREASURER)
D. Mc Quirk
C. Vosloo

DETAILS	ACTIONS
<p>1. <u>WELCOME</u></p> <p>The Chairman welcomed all to the meeting. A short meeting to update committee on Branch activities.</p> <p>2. <u>APPOLOGIES</u></p> <p>S. Ngamlana</p> <p>3. <u>GENERAL</u></p> <ul style="list-style-type: none"><u>Banking Accounts</u> : As per last meeting it was decided to apply for Internet Banking on the ABSA Cheque Account – 404 722 8978 (all three signatories will be required to have access, namely Messrs M. Westerberg, D. Mc Quirk and R. Nell.) as well as a cheque banking card. This has now been finalised and has made banking activities much less problematic. The Fixed Deposit Account (206 158 8463) was proposed to be closed at maturity date and funds transferred to the Business Cheque Account. This has been delayed and will be reinvestigated at a later stage. ACCOUNT BALANCES: 30 JUNE 2016 Cheque Account: R47 675.94 Money Market: R40 672.06 Fixed Deposit: R20 500.02<u>Conference</u> : LOC Committee working very hard. Each portfolio holder is on top of their function. All exhibition spots have been sold. Sponsorships still required for some areas, but overall planning is on track. Looking forward to a very successful conference.	

- Resignation :

Committee member - Sabelo Ngamlana tendered his resignation from the Imesa Border Committee as of June 2016 due to personal reasons.

- Membership Fees :

A huge effort has been made to reduce outstanding fees. Current outstanding amount is R 21 895.50 as at June 2016.

- Defaulters :

Two members, namely Messrs N. Ben (B3492) and S.L. Soga (S3037) have defaulted on membership fees. Numerous attempts to contact them have proved unsuccessful. The Committee has therefor decided to cancel their membership and have the outstanding fees written off.

- Annual General Meeting :

Imesa Border Annual General Meeting will be held on 21 September 2016. Celeste to confirm venue.

4. CLOSURE

Meeting closed at 10:00.

Next meeting will be advised.

Minutes Signed as correct by Chairman : _____

