



**THE INSTITUTE of
MUNICIPAL ENGINEERING of
SOUTHERN AFRICA**

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**NOTICE IS HEREBY GIVEN OF A BRANCH MANAGEMENT ANNUAL
PLANNING MEETING TO BE HELD AT THE EXCO ROOM, SECOND FLOOR,
CIVIC CENTRE, CNR. C R SWART & PRETORIA STREETS, KEMPTON PARK,
GAUTENG ON FRIDAY 22 JANUARY 2016 AT 08H00 FOR 08H30.**

AGENDA

08:00 Coffee & tea and sandwiches

08:30 Management Planning Meeting

1. Opening and Welcome
2. Attendance, Apologies and proxy letters
3. Bitter & Sweet
4. Approval of previous minutes
5. Matters arising from previous minutes
6. New Matters
 - 6.1 Year Program 2016
 - 6.1.1 Meetings
 - 6.1.2 Technical tour/s
 - 6.1.3 AGM/Seminar
 - 6.2 Succession Planning
 - 6.2.1 Transition of new secretariat (Secretary) and chairman
 - 6.2.2 Branch EXCO and delegations
 - 6.2.3 Email voting by branch management members
 - 6.2.4 Bank signatories
 - 6.2.5 Size of Branch Management
 - 6.3 Exco feedback
 - 6.4 Elected Branch members on Council (2014-2016)
 - 6.5 Municipality contact details
 - 6.6 Election of Seminar organizing committee



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- 6.7 Liaison with Universities
- 6.8 Bursary students
- 6.9 Nomination of affiliate member Nyeleti representative
- 6.10 Elected Council members
- 6.11 Elected EXCO Members
- 6.12 Fellow nominations (Email)
- 6.13 Finances
- 6.14 Sewer Situation in North West and the role of IMESA

7. Next Meeting and closing

12:30 Lunch (Jose's Tavern)

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Werner Bruhns
Chairperson
IMESA: Northern Provinces Branch