



# INSTITUTE OF MUNICIPAL ENGINEERING OF SOUTHERN AFRICA

## Southern Cape / Karoo Branch

### CHAIRPERSON

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### SECRETARY

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## MINUTES

<b>Date :</b> 2016.05.27 <b>Period:</b> 4 hours  Minutes of the 2nd Quarterly Meeting held on the 27 <sup>th</sup> of May 2016 at the Mount View Resort, George  The meeting started at 09:00	<b>Action :</b>
<b>1. Welcome</b>  Ms L Mooiman welcomed all members to the George Municipal area.  Mr Naik, the mayoral candidate for the DA, as well as the portfolio councilor for civil and technical services - transport welcomed all members.  Mr D Gerrits opened with prayer.	
<b>2.1 Presentations</b>  DPI Trading Mr K Bailey Cell nr: 082 455 3555 Kbailey1@dpitrading.co.za	<b>All members Presentation available</b>
<b>2.2 Presentations</b>  South Seas Industrial Solutions (Pty) Ltd Mr D Chevin Cell nr: 084 680 5633 <a href="mailto:daniel@southseasindustrial.com">daniel@southseasindustrial.com</a>	<b>All members Presentation available</b>

<p><b>3. Approval of Previous Minutes</b></p> <p>The minutes of the 1<sup>st</sup> Quarterley Meeting held on the 26th of February 16 at the Albertinia Hotel, Albertinia, were read and accepted with no amendments.</p> <p>Proposed by: Mr A Keyser</p> <p>Seconded by: Mr P Groenewald</p>	
<p><b>4. Apologies &amp; Attendance Register</b></p> <p><b>List of Attendees attached</b></p> <p><b>Apologies</b>  <b>Mr Jeanrenaud</b>  <b>Mr Wesso</b>  <b>Mr Mcdonald</b>  <b>Mr Africa</b>  <b>Mr Delport</b>  <b>Mr Jankowitz</b>  <b>Mr Parry</b>  <b>Mr Serette Maree</b>  <b>Mr Essa</b>  <b>Mr Prodehl</b>  <b>Mrs F Botha</b>  <b>Mr Lionel Daniels</b>  <b>Mr Swartz</b>  <b>Mr John Daniels</b>  <b>Mr van Rooyen</b>  <b>Mr Arends</b></p>	<p><b>All members</b></p>
<p><b>5. Matters arising</b></p> <p><u>Feedback on professional fees</u></p> <p>Mr A van Molendorff – please find attached</p> <p><u>Construction Permit Workshop</u></p> <p>Mr S Maree said he had been attending courses and workshops and it has not really been worth the time or cost.</p> <p>He requested that IMESA in coordination with SAICE present a workshop regarding new legislation.</p> <p>Ms L Mooiman said the idea of a workshop was good, but the minimum of 15 members need to attend. She requested that Mr S Maree contacts consultants and municipal members to determine enough interest to run a such a workshop.</p>	<p><b>All members</b></p> <p><b>Mr S Maree</b></p>

<p><b>6. Recognition of members achievements</b></p> <p>No feedback received</p>	<p><b>All members</b></p>
<p><b>7. Generic Documentation</b></p> <p>Please find document attached</p> <p>Mr R Fivaz requested all members to comment on the attached document and provide feedback as soon as possible.</p>	<p><b>All members</b></p>
<p><b>8. Correspondence</b></p> <p>All correspondence was distributed among members.</p>	<p><b>All members</b></p>
<p><b>9. Feedback from EXCO</b></p> <p>Mr P Myburgh gave feedback on the following:</p> <ul style="list-style-type: none"> <li>• The 2016 Conference will be held in the last week of October 2016 in East London.</li> <li>• He requested that companies interested in forming part of the exhibition contact him.</li> <li>• Nomination forms for IMESA Council have been signed and will be sent to head office by Ms H Oliver.</li> <li>• IMESA has appointed a firm to investigate the structure of head office as well as job descriptions and salaries of people working at head office.</li> <li>• IMESA (Pty) Ltd is very prosperous and has been successful in gaining a tender from Sanparks.</li> <li>• R980 000 profit was shown during last year.</li> <li>• Mr P Myburgh says his portfolio (stormwater &amp; streets) has a new literature study which will be distributed later this year.</li> <li>• An investigation will be done regarding the size of the Executive Council of IMESA</li> <li>• Mr J Koegelenberg says the branch will have to spend the money in the bank account. He said that he cannot request any more funds from head office with the current bank balance.</li> </ul>	<p><b>All members</b></p>
<p><b>10. General</b></p> <p>Dates &amp; Venues for Meetings 2016</p> <p>3rd Quarterly Meeting &amp; AGM – 26th &amp; 27th of August 2016 – Prins Albert</p> <p>4th Quarterly Meeting – 25th of November 2016 – Knysna (Mr Maree)</p>	<p><b>All members</b></p>

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<p><b>11. Closing Remarks</b></p> <p>Ms L Mooiman says the outstanding fees are +-R10 000. She said members with outstanding membership fees will not qualify for the ECSA discount.</p> <p>Ms L Mooiman welcomed the two new members to the meeting, Mr D Jacobs and Mr P Madikizela.</p> <p>Ms L Mooiman requested all members to attend the 3rd Quarterley meeting and AGM. She reminded the meeting that a new management team will be elected at this meeting.</p>	<p><b>All members</b></p>
<p>The meeting ended at 13.00</p>  <p>.....</p> <p><b>Mr Fivaz</b> <b>Secretary</b></p>	<p>.....</p> <p><b>Ms Mooiman</b> <b>Chairperson</b></p>

