



# INSTITUTE OF MUNICIPAL ENGINEERING OF SOUTHERN AFRICA

## Southern Cape / Karoo Branch

### CHAIRPERSON

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### SECRETARY

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## MINUTES

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| <b>Date :</b> 2015.08.28 <b>Period:</b> 3 hours<br><br>Minutes of the 3 <sup>rd</sup> Quarterly Meeting held on the 28 <sup>th</sup> of August 2015 at the Dunes, Arniston<br><br>The meeting started at 09:15   | <b>Action :</b>                                   |
| <b>1. Welcome</b><br><br>Ms Mooiman welcomed all members to the meeting.<br><br>Mr van Eck opened the meeting with prayer.   |   |
| <b>2.1 Presentations</b><br><br><b>Dr Ian Goldie</b><br>Ikusasa Water<br><a href="mailto:info@ikusasawater.co.za">info@ikusasawater.co.za</a><br>Telephone: +27(0)21 851 6700<br>Fax: +27(0)21 851 3571  | <b>All members<br/>Presentation<br/>available</b> |
| <b>2.2 Presentations</b><br><br><b>Enrico Anelli Pr Cert Engineer (GCC) (ECSA)</b><br>Second Opinion Consulting<br><a href="mailto:enrico@secondopinion.co.za">enrico@secondopinion.co.za</a><br>Telephone: 082 465 7639<br>Fax: 086 687 9337                            | <b>All members<br/>Presentation<br/>available</b> |
| <b>2.3 Presentations</b><br><br><b>Road Material Stabilisers (Pty) Ltd</b><br><a href="mailto:info@roadmaterial.co.za">info@roadmaterial.co.za</a><br><a href="http://www.roadmaterial.co.za">www.roadmaterial.co.za</a><br>Telephone: 011 390 3499<br>Fax: 011 390 3284 | <b>All members<br/>Presentation<br/>available</b> |

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| <p><b>3. Approval of Previous Minutes</b></p> <p>The minutes of the previous 2<sup>nd</sup> Quarterly Meeting held on the 22<sup>nd</sup> of May 2015 at the conference room, George Municipality were approved:</p> <p>Proposed by: Mr Theart</p> <p>Seconded by: Mr Koegelenberg</p>   |                           |
| <p><b>4. Apologies &amp; Attendance Register</b></p> <p><b>List of Attendees attached</b></p> <p><b>Apologies</b></p> <p><b>Mr Myburgh</b><br/> <b>Mr Swart</b><br/> <b>Mr Beeslaar</b><br/> <b>Mr Liebenberg</b><br/> <b>Mr Keyser</b><br/> <b>Mr Turner</b><br/> <b>Mr Michaels</b><br/> <b>Mr van Molendorff</b><br/> <b>Mr Abrahams</b><br/> <b>Mr Gray</b><br/> <b>Mr M Botha</b><br/> <b>Mr Claassens</b><br/> <b>Mr Delpport</b><br/> <b>Mr du Toit</b><br/> <b>Mr de Wet</b><br/> <b>Mr Essa</b><br/> <b>Mr Gerrits</b><br/> <b>Mr Jeanrenaud</b><br/> <b>Mr le Roux</b><br/> <b>Mr Louw</b><br/> <b>Mr Pepler</b><br/> <b>Mr Prodehl</b><br/> <b>Mr Smit</b><br/> <b>Mr van Aardt</b></p> | <p><b>All members</b></p> |
| <p><b>5. Matters arising</b></p> <p><b>Promoting of IMESA</b><br/> Mr Daniels and Mr U Glatz completed a presentation. This will be distributed to all members by Ms Oliver. All members are requested to give feedback on this document which will be discussed during the 4<sup>th</sup> Quarterly Meeting in November.</p> <p><b>Spending of Conference Funds</b><br/> Please find document attached.</p> <p>The document was received by the meeting:<br/> Proposed: Mr Groenewald<br/> Seconded: Mr Parry</p>   | <p><b>All members</b></p> |

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| <p><b>Financial documents</b><br/>The financial position of the branch was discussed during the AGM.</p> <p>This was accepted by the meeting:<br/>Proposed: Mr Maree<br/>Seconded: Mr Wesso</p>   |                           |
| <p><b>6. Correspondence</b></p> <p>Mr van Coller resigned in July 2015. He said that IMESA does not add value to the work position he is currently in.</p> <p>Mr Jeanrenaud is officially a member of the Southern Cape / Karoo branch. He will be added to the membership list.</p> <p>Mr Basson from George Municipality was appointed to serve as a panel member "Procurement BEPG position paper – version 6"</p> <p>The Southern Cape / Karoo branch did not nominate any members as fellow members.</p> <p>The admin computer will not be refunded by IMESA National.</p> | <p><b>All members</b></p> |
| <p><b>7. Feedback from EXCO</b></p> <p>Ms Mooiman requested that full feedback be given during the Quarterly Meeting in November.</p> <p>Ms Mooiman said that Mr Daniels will be presenting during the Conference in Cape Town in October.</p> <p>She said other municipalities in the Southern Cape / Karoo should try to enter papers too.</p>  | <p><b>All members</b></p> |
| <p><b>8. General</b></p> <p>Mr Koegelenberg proposed the purchase of an external hard drive for the admin computer. The meeting accepted the proposal.</p> <p>Dates &amp; Venues for Meetings 2016</p> <p>1st Quarterly Meeting – 26th of February 2016 – Hessequa (Mr Wesso)</p> <p>2nd Quarterly Meeting – 27th of May 2016 – Oudtshoorn</p> <p>3rd Quarterly Meeting &amp; AGM – 26th &amp; 27th of August 2016 – Prins Albert</p> <p>4th Quarterly Meeting – 25th of November 2016 – Knysna (Mr Maree)</p>  | <p><b>All members</b></p> |

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| <p><b>9. Closing Remarks</b></p> <p>Ms Mooiman thanked the following companies for sponsoring the meeting:</p> <p>SMEC<br/> Aurecon South Africa (Pty) Ltd<br/> Neil Lyners &amp; Associates<br/> Outeniqua Lab (Pty) Ltd &amp; Outeniqua Geotec Serv cc<br/> Stripsahead (Pty) Ltd<br/> Elster Kent (Pty) Ltd<br/> Second Opinion Consulting cc<br/> Ikusasa Chemicals Pty Ltd<br/> Sakhikhaya Suppliers / Contractors</p> <p>Ms Mooiman thanked Mr Fivaz, Mr Daniels, Mr Koegelenberg and Mrs Oliver for their hard work in making the meeting a success.</p> <p><b>Quarterly Meetings 2015</b><br/> 27 November 2015 – Plettenberg Bay</p> | <p><b>All members</b></p> |
| <p>The meeting ended at 13.00</p> <p>.....</p> <p><b>Mr Fivaz</b><br/> <b>Secretary</b></p> <p>.....</p> <p><b>Ms Mooiman</b><br/> <b>Chairperson</b></p>   |                           |