



# INSTITUTE OF MUNICIPAL ENGINEERING OF SOUTHERN AFRICA

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## East Cape Branch

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**NOTICE IS HEREBY GIVEN OF THE ANNUAL GENERAL MEETING OF THE EAST CAPE BRANCH TO BE HELD AT 19H00 ON FRIDAY 17 OCTOBER 2014, AT THE GRAND HOTEL, BELMONT TERRACE, CENTRAL, PORT ELIZABETH.**

## AGENDA

1. **WELCOME/OPENING**
2. **PRESENT/APOLOGIES**
3. **MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 13 AUGUST 2013**
  - 3.1. Confirmation
  - 3.2. Matters Arising (Items not on the Agenda)
4. **CONFERENCE**
5. **EXCO / COUNCIL FEEDBACK**
6. **CHAIRMAN'S REPORT**
7. **FINANCIAL REPORT**
8. **ELECTION OF OFFICE BEARERS**
9. **CLOSING FUNCTION**

### NOTE:

All reports for the AGM will be circulated at least a week before the meeting and taken as read at the meeting.