



**INSTITUTE OF MUNICIPAL ENGINEERING
OF SOUTHERN AFRICA
KWAZULU-NATAL BRANCH**

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**MINUTES OF IMESA KZN BRANCH MEETING
HELD ON
FRIDAY 30 SEPTEMBER 2016 AT 09:30
IN
THE ANCHOR BOARDROOM, TRANSNET SITE OFFICE,
223 MAYDON ROAD, MAYDON WHARF**

	SUBJECT
1.	<p>WELCOME AND OPENING OF MEETING</p> <p>After a short safety induction presentation, Mr Kasserchun welcomed members to the meeting and apologized for the late start. Mrs Botton was introduced as Branch Secretary, taking over from Mrs Pietersen.</p> <p>New members were asked to introduce themselves and eight new members, two Professional members and six Graduate members, were welcomed.</p>
2.	<p>PRESENT/APOLOGIES</p> <p>Attendance was confirmed and the apologies as listed on the attendance schedule were noted.</p>
3.	<p>CONFIRMATION OF MINUTES HELD ON 15 JULY 2016</p> <p>The minutes of the previous meeting were reviewed and the correction of Mrs Soni, in place of Mr Soni, on Page 2 was noted. The minutes were then accepted as accurate and correct.</p>
4.	<p>MATTERS ARISING FROM PREVIOUS MINUTES</p> <p>Reference was made to Paragraph 7 (Asset Management) and information on the software offered by IMESA (Pty) was requested.</p> <p>Feedback on the Blue Drop audit had not yet been received.</p> <p>Information was requested on the outcome for 2017 bursaries. Approx. 300 applications had been received and reviewed based on predefined criteria. The criteria included 15 requirements based on academic, financial and other qualities. Selections were made on a national basis, not per Branch.</p>

	<p>It was suggested later in the meeting that the criteria might need to be reviewed, e.g. preference should perhaps be given to 3rd and 4th year students who had proved their academic ability.</p>
5.	<p>FINANCE</p> <p>The resignation of Mr Pietersen from the position of Treasurer for IMESA KZN Branch was announced. It was confirmed that Mrs Soni had been proposed by the Branch Committee to take over the role and make arrangements for the change of signatories at the bank. The Branch Members formally accepted her appointment as Branch Treasurer with authority to sign and transact on the IMESA KZN Branch bank accounts.</p> <p>Mrs Soni expressed her appreciation for the appointment and accepted on the proviso that she would not be held accountable for past transactions.</p> <p>Account balances as at 28/09/2016 were: INVESTMENTS R182 487.53, CURRENT ACC R 81 221.67</p> <p>A further R140,000 was expected to be paid over to the Branch as surplus on the 2014 IMESA Conference held in Durban. Mrs Soni undertook to provide more detailed financial information at the next meeting.</p> <p>Members were asked to submit ideas of how best to use funds to the benefit of all Branch Members, while ensuring that the funds would be sustainable over at least five years until the next Conference was held in KZN.</p>
6.	<p>MEMBERSHIP</p> <p>IMESA KZN had 344 members and was the second largest Branch after Northern Provinces. Mr Govender gave a breakdown of the number of members in each membership category and confirmed that follow up was being done to ensure that Graduate members who upgraded to Professional status with ECSA were also upgraded at IMESA. It was confirmed that KZN Branch had 3 Fellows (Wiero Vogelsang, Ambrose Ngcobo and Neil Macloed) and mentioned that the nomination of Neil Macloed for upgrade to Honorary Fellow had received great support.</p> <p>The nomination of Mr Dave Renwick for upgrade to a Fellow of IMESA was approved for presentation to EXCO at the October meetings. Mr King asked for the details to be given to Head Office as soon as possible for a framed certificate to be issued.</p> <p>Mrs Botton was asked to circulate the criteria for Fellows and Honorary Fellows to identify further candidates.</p> <p>Outstanding fees at the end of September amounted to R221,785. At the end of December, a fee report will be submitted to ECSA to ensure that members with outstanding IMESA fees do not receive the ECSA discount.</p> <p>A debit order facility for collection of subscription fees was being investigated. Contact details were now included on the invoice for members to check. A big problem was submission of invoices for the municipalities to pay that were getting lost in the process.</p>

7.	<p>IMESA EXCO/COUNCIL MATTERS</p> <p>Mr Kasserchun provided feedback from the July EXCO meeting which was held in Durban in July. PWC had been appointed to review the current IMESA administration and propose a full business model for both Head Office and IMESA (Pty) Ltd. Mr Singh confirmed that a scope of strategic planning had been done and was to be circulated to members and presented at the October meetings.</p> <p>Various strategic projects were described including COGTA/National Treasury, meetings to be held regarding the Palestine MoA, SAICE, CESA and the Excellence Award projects that would be presented at the IMESA Conference. All the current memorandums and associations with other bodies needed to be updated.</p> <p>The results of the KZN Council elections were explained and it was confirmed that only 9 members could be elected from the 16 Corporate members who were nominated and 1 from the 2 Graduate members nominated.</p> <p>Voting by the KZN members resulted in the election to Council of: Randeer Kasserchun, Bhavna Soni, Balan Govender, Geoff Tooley, Sibusiso Mjwara, Vishal Krishandutt, Dave Wilson, Frank Stevens, Jogie Naidoo and Sumith Kasserchun (Graduate).</p>
8.	<p>REPORT BACK FROM KZN BRANCH COMMITTEE PORTFOLIO REPRESENTATIVES</p> <p>Mr Krishandutt asked for information about any completed projects to take to the Conference and for the IMIESA magazine.</p> <p>Mrs Soni described efforts to recycle stormwater in lower catchment areas. The city levy for not reducing consumption by 15% was still in place. While dams were filling up, most were still below 50% full. A remix line pilot project on the Bluff was in progress.</p> <p>Mr Wilson described desalination projects that were in progress at four sites. He also outlined a paper that was to be presented at the IMESA Conference by David Drummond and others on experience gained in Japan.</p> <p>Other feedback by committee members included in-house training, progress on N2 construction and resolving water contamination resulting from increased levels of manganese in the Umhlathuze Municipality.</p>
9.	<p>REPORT BACK FROM AREA REPRESENTATIVES</p> <p>Mrs Botton was asked to call for feedback from the various municipalities with member representation before future meetings.</p>
10.	<p>BURSARIES</p> <p>See paragraph 4. In the absence of Mr Tooley nothing further was raised.</p>
11.	<p>IMESA CONFERENCE 2016</p> <p>This year's IMESA Conference was being held in East London on 26-28 October 2016. The high costs and limited flight options of travelling to East London were a concern.</p>

	<p>Suggestions included promoting bus transport, perhaps as a team building option for local municipalities that needed to reduce costs. eThekweni was sending 56 delegates. A major concern was that no delegates from Nelson Mandela Bay and Buffalo City municipalities had registered.</p>
12.	<p>PRESENTATION/SITE VISIT</p> <p>As time was running out, the remaining agenda items were held over and Mr Shane Perumal was invited to present.</p> <p>He introduced himself and described in detail the work being done on various projects to reconstruct and deepen the older shipping berths along Maydon Wharf. This work had to overcome several challenges with removal of original wood and steel piling while ensuring that the berths did not collapse and that cargo could still be processed in the harbour. Several interesting innovations were described.</p> <p>The presentation included a visit to one of the harbour construction sites after which Mr Perumal was thanked for giving of his time and hosting the IMESA meeting.</p>
13.	<p>CLOSURE OF MEETING</p> <p>The meeting was called to a close at 13:15 and a finger lunch was offered.</p>