



**THE INSTITUTE of
MUNICIPAL ENGINEERING of
SOUTHERN AFRICA**

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Minutes of the Northern Provinces Branch Management Planning Meeting held at the Caucus room 2, Ground floor, Kempton Park Civic Centre, Cnr. C R Swart and Pretoria streets, Kempton Park, Gauteng on Friday 16 January 2015 at 08h30 for 09h00

1. Opening and Welcome

The Chairperson (**WB**) welcomed everybody present, thanked all for taking the time to attend the meeting especially the newly elected Branch Management members. All the members introduced themselves and informed the meeting regarding their field of engineering they are practising.

2. Attendance, Apologies and proxy letters

Attendance:

<i>Chairperson</i>	:	<i>Werner Bruhns</i>	<i>(WB)</i>
<i>Vice Chairman</i>	:	<i>Thabo Hlabela</i>	<i>(TH)</i>
<i>Treasurer</i>	:	<i>Johann Marx</i>	<i>(JM)</i>
<i>Secretariat</i>	:	<i>Marius Vermeulen</i>	<i>(MV)</i>
<i>Vice Secretariat</i>	:	<i>Chris Etsebeth</i>	<i>(CE)</i>
<i>Secretary</i>	:	<i>Rona Fourie</i>	<i>(RF)</i>



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Members

: Messrs:

<i>Basil Jonsson</i>	<i>(BJ)</i>
<i>Cedric Mphagi</i>	<i>(CM)</i>
<i>Hosana Ndlovu</i>	<i>(HN)</i>
<i>Hugh Hodge</i>	<i>(HH)</i>
<i>Ian Mabuza</i>	<i>(IM)</i>
<i>Leon Naude</i>	<i>(LN)</i>
<i>Mongamo Jantjies</i>	<i>(MJ)</i>
<i>Moses Maliba</i>	<i>(MM)</i>
<i>Nick Pretorius</i>	<i>(NP)</i>
<i>Norman Swart</i>	<i>(NS)</i>
<i>Obed Kgosiemang</i>	<i>(OK)</i>
<i>Sam Herman</i>	<i>(SH)</i>
<i>Vuyani Gxagxama</i>	<i>(VG)</i>

Non Members

: *Tsepiso Mahlabeogoane (TM)*
Sthoko Sithole (SS)

Apologies:

<i>Ben Molleman</i>	<i>(BM)</i>
<i>Dingaen Mahlangu</i>	<i>(DM)</i>

Proxy Letters received:

Ben Molleman for Chairman

Eighteen members attended with one proxy letter meaning that 19 members were present and a quorum was achieved for the meeting.



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3. Bitter & Sweet

(MV) gave a condolences card from management to Ian Mabuza who will forward it to the family of Me Gis Nedelcu who passed away last year. She was one of the NP Management members for the 2012-2014 period.

(WB) also mentioned that Mr Nick van Rensburg resigned from management due to illness.

Hugh Hodge became grandfather again and were congratulated

(MV) were congratulated for been elected as Fellow member of IMESA.

(WB) congratulated the newly elected president of IMESA, Mr Duncan Daries from the Western Cape branch as well as the newly elected vice presidents from City of Cape Town, Jeanine du Preez WC branch and Randeer Kasserchun from EtheKwini Municipality (Durban) KZ branch.

The Chairman also congratulated Mr C Etsebeth for been registered as a professional Engineer.

4. Approval of Previous Minutes

The minutes of the previous Management Meeting held at the Cricket Clubhouse in Skukuza, Mpumalanga Province on Friday 20 June 2014 was approved with the following corrections. Page 3 clause 3 – typing error between the name and surname of Gis Nedelcu. Page 3 clause 4 –typing error between the date. Page 4 clause 5 the word opposed must be changed to proposed. Page 4 space between the name and surname of Thuli Madonsela. Page 5 bullet no. 7 the word IMESA to be changed to MISA.

5. Matters Arising from previous minutes

Proposal will be discussed on the strategic session to be held on the 6th and 7th February for the incentive that new members who join IMESA at any one of the branch events will be exempt from application fees and only pay the annual membership fees. The application fees will then be



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paid by the Branch from their account. The proposal was approved by the branch members.

6. New Matters

6.1 Planning 2015

Planning for 2015 was discussed and the following dates were approved at the meeting:

Month	Day	Description	Venue
January 2015	16	Northern Provinces Branch Management Planning meeting	Kempton Park Ekurhuleni Municipal offices
February 2015	06	Exco meeting	O R Tambo: tbc
March 2015	20	Northern Provinces Branch Management meeting	Gert Sibande Municipality, Ermelo, Mpumalanga
April 2015	16-17	Exco/Council Strategic Session	Protea Hotel Stellenbosch, Cape Town
June 2015	19	Northern Provinces Branch Management Meeting	Sannieshof Northwest or Polokwane Limpopo To be confirmed (HH)
July 2015	31	Exco meeting	Durban Country Club.
August 2015	28	Northern Provinces Branch AGM and Seminar	Kempton Park venue (NS) & committee
October 2015	26	Exco meeting	Grand West Casino, Cape Town
October 2015	27	Council meeting	Grand West Casino, Cape Town
October 2015	28	IMESA AGM (National)	Grand West Casino, Cape Town.



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January 2016	15	Northern Provinces Branch Management Planning Meeting	Gauteng, tbc
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6.2 EXCO Feedback

The Chairman (WB) gave a brief feedback of the previous Exco meeting held on 27 October in Durban.

6.3 Election for Branch Management and Council (2014-2016)

Mr. Moeketsi Mohlabi was elected as branch management member. Updated list of the elected branch Management members as follows:

	Name	Number	Category
1	Basil Jonsson - SARF	M3085	Affiliate
2	Ben Molleman	M3085	Corporate
3	Cedric Mphagi	M1066	Graduate
4	Chris Etsebeth (Vice Secretariat)	E3616	Corporate
5	Dingaan Mahlangu	M998	Associate
6	Gavin Clunnie	C504	Corporate
7	Hosana Ndlovu	N3628	Graduate
8	Hugh Hodge	H3601	Corporate
9	Ian Mabuza	M3811	Graduate
10	Johann Marx (Treasurer)	M261	Corporate
11	Leon Naude	N286	Corporate
12	Marius Vermeulen	V1009	Corporate
13	Moeketsi Mohlabi	M3883	Corporate
14	Mongamo Jantjies - Nyeleti	N955	Affiliate
15	Moses Maliba	M588	Corporate
16	Nick Pretorius	P320	Corporate
17	Norman Swart	S3572	Corporate
18	Obed Kgosiemang	K3606	Graduate
19	Sam Herman	H167	Corporate
20	Thabo Hlabela (Vice Chairman)	H869	Corporate
21	Vuyani Gxagxama	G3802	Corporate



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22	Werner Bruhns (Chairman)	B484	Corporate
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The following members were nominated as Council members for the 2014– 2016 period

	Name	Number	Category
1	Ben Molleman	M3085	Corporate
2	Cedric Mphagi	M1066	Corporate
3	Chris Etsebeth (Proposed at next EXCO meeting)	E3616	Corporate
4	Gavin Clunnie	C504	Fellow
5	Johann Marx	M261	Fellow
6	Leon Naude	N286	Fellow
7	Marius Vermeulen	V1009	Fellow
8	Moses Maliba	M588	Honorary Fellow
9	Norman Swart	S3572	Corporate
10	Nick Pretorius	P320	Honorary Fellow
11	Nyeleti (MongamoJantjies)	N955	Affiliate Gold
12	Obed Kgosiemang	K3606	Graduate
13	Sam Herman	H167	Fellow
14	SARF (Basil Jonsson)	S3544	Affiliate
15	Thabo Hlabela	H869	Corporate
16	Werner Bruhns	B484	Fellow

It was noted that Marius Vermeulen and Johann Marx have to obtain permission and approval from Ekurhuleni Metropolitan Municipality before they can accept the nomination as Branch and Council members.

At the IMESA Exco and Council strategic session to be held on 6th February 2015 the number of Council members, Associates,



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graduates and affiliates on Council will be finalised and members will be informed accordingly.

Chris Etsebeth to apply for category upgrade from Graduate to Professional. Rona Fourie to request upgrade form from Head Office. WB will confirm at next EXCO if Chris can be nominated as Council member subject to his registration be in place.

6.4 Secretary Laptop

It was resolved that Johan Marx and Marius Vermeulen purchase a new Laptop for Rona Fourie for a max amount of R7000.00 and be funded from the branch account. If the EXCO decide to approve the laptops for all the secretaries the chairperson will ask for a refund and if there is a difference the branch will bear the costs.

6.5 Municipality Contact details

See attached Annexure A for detail status on council's contact information.

6.6 Election of Seminar organizing committee

(JM) suggested that M. Vermeulen, N Swart and himself from Ekurhuleni will assist to organise the seminar and that speakers to be forwarded from the management members and Werner Bruhns will assist with the program. Basil Jonsson and Thabo Hlabela will forward speakers to (MV).

6.7 Liaison with Universities

- UJ/WITS – Gavin Clunnie



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- Vaal University – W Bruhns
- TUT/UNISA – Hosanna Ndlovu

Liaison members must forward the target dates of the awards for 2015 to the chairman to get the trophies and funding ready.

6.8 Finances

(JM) gave a brief report on the financial status of the branch and proposed that management members should club in to cover travelling expenses only for petrol and toll fees for meetings in two provinces, Mpumalanga and Limpopo. This was approved by the meeting. Interim statement attached.

6.9 Bursary students

Positive reports received from mentors for all students.

6.10 Election of Province-chairperson for each Province

The following persons were elected as Province chairpersons

Gauteng	:	Werner Bruhns
Mpumalanga	:	Ben Thobela (To be confirmed by Moses M
Limpopo	:	Cedric Mphagi
North West	:	Obed Kgosiemang

6.11 Election of Technical Tour organizing Committee in each province

The following persons were elected as technical tour organizers.



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Gauteng : Hosanna Ndlovu and Chris Etsebeth
Mpumalanga : Ben Thobela (To be confirmed by Moses M)
Limpopo : Cedric Mphagi
North West : Obed Kgosiemang

6.12 Election of Portfolio members (Roads, sewer, water...)

The different working groups were discussed and members indicated their interest. The database for the portfolios will be finalised at a later stage.

The following persons indicated their interest to be part of the following portfolios:

Building and Town Planning – Ian Mabuza

Water, Sanitation & Environment – Vuyani Gxagxama

Roads, Transportation & Storm water – Mongamo Jantjies, Basil Jonsson

6.13 Best practices and challenges at councils

Municipalities have challenges regarding capacity, technical expertise and other issues and asked IMESA to get involved and assist solving these challenges and best practises in their municipalities. Discussion took place of how to assist in these challenges that must be tabled.

7. Next meeting and closing



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WB thanked the Management members and visitors again for their contribution and thanked all for the effort to attend the meeting and wished all a safe trip back home. He also invited all present to join him for lunch.

Next meeting

The date of the next meeting will be Friday 20 March 2015 in Mpumalanga,

Meeting closed at 12h00

.....
*Werner Bruhns Pr Tech Eng FIMESA
Chairman
IMESA: Northern Provinces Branch*



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Annexure A

Gauteng Province:

METRO	LOCAL MUNICIPALITIES	DISTRICT MUNICIPALITIES	CONTACT YES/NO
City of Johannesburg			Yes
City of Tshwane			Yes
Ekurhuleni Metropolitan Muns.			Yes
	Emfuleni LM		Yes
	Lesedi LM		No
	Randfontein LM		Yes
	Merafong LM		Yes
	Midvaal LM		No
	Mogale City LM		No
	Westonaria LM		Yes
		Sedibeng DM	Yes
		West Rand DM	Yes
3	7	2	12

North West Province:

METRO	LOCAL MUNICIPALITIES	DISTRICT MUNICIPALITIES	CONTACT YES/NO
		Bojanala Platinum DM	Yes
	Madibeng LM		No
	Kgetleng Rivier LM		No
	Moretele LM		No
	Rustenburg LM		Yes
	Moses Kotane LM		No
		Dr. Kenneth Kaunda	Yes
	Tlokwe LM		Yes
	Maquassi Hills LM		No
	Ventersdorp LM		No
	Matlosane LM		No
		Modiri Molema	No



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			DM	
		Mafikeng LM		No
		Ramotshere Moiloa		No
		Ditsobotla LM		No
		Tswaing LM		No
		Ratlou LM		No
		Mahikeng LM		No
			Dr.Segomotsi Ruth Mompoti DM	No
		Kagisano Molopo LM		No
		Naledi LM		No
		Mamusa LM		No
		Greater Taung LM		Yes
		Lekwa-Teeman LM		No
		20	4	24

Limpopo Province:

METRO	LOCAL MUNICIPALITIES	DISTRICT MUNICIPALITIES	CONTACT YES/NO
		Vhembe DM	Yes
		Sechukhune DM	Yes
		Mopane DM	Yes
		Capricorn DM	Yes
		Waterberg DM	Yes
	Greater Giyani LM		Yes
	Greater Tzaneen LM		Yes
	Mutale LM		Yes
	Makhado LM		Yes
	Blouberg LM		Yes
	Molemole LM		Yes
	Lepelle-Nkumpi LM		Yes
	Thabazimbi LM		Yes
	Mookgophong LM		Yes
	Bela-Bela LM		Yes
	Fetakgomo LM		Yes



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	Elias Motsoaledi LM		Yes
	Maruleng LM		Yes
	Ba-Phalaborwa LM		Yes
	Musina LM		Yes
	Thulamela LM		Yes
	Aganang LM		Yes
	Polokwane LM		Yes
	Lephalale LM		Yes
	Modimolle LM		Yes
	Mogalakwena LM		Yes
	Makhudutamaga LM		Yes
	Epharaim Mogale LM		Yes
	Greater Tubatse LM		Yes
	Letaba LM		Yes
	25	5	30

Mpumalanga Province:

METRO	LOCAL MUNICIPALITIES	DISTRICT MUNICIPALITIES	CONTACT YES/NO
		Gert Sibande DM	Yes
		Ehlanzeni DM	Yes
		Nkangala DM	
	Msukaligwa LM		No
	Lekwa LM		No
	Govan Mbeki LM		Yes
	Delmas LM		
	Steve Tshwete LM		Yes
	Thembisile LM		No
	Mbombela LM		Yes
	Nkomazi LM		Yes
	Albert Luthuli LM		No
	Mkhondo LM		No
	Dipaleseng LM		No
	Emalahleni LM		No
	Emakhazeni LM		No
	Dr JS Moroka LM		No



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	ThabaChweu LM		No
	Umjindi LM		No
	PixleyKaSeme LM		No
	Bushbuckridge LM		No
	18	3	21